



Sandeep Jodh

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OBJECTIVE

Seeking a challenging position in an organization where one's innovative ideas, technical skills and abilities can be utilized for the careers advancement and to augment growth of organization. Dedicated and experienced accounting professional with proven success managing finances for mid-size commercial organizations.

EXPERIENCE

Dec-2022

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Currently
working

- **Accounts /Audit officer**
V-Trans India Ltd
Handling E-cargo software,
Auditing,
Accounting,
cash handling,
cash monitoring ,
payment advice entry,
Reconciliation etc.

Jan-2021

- Dec-
2022

- **Accountant**
Wellspring Industries Pvt Ltd
Making sales bill,
mail dispatch details to party,
making E way bills,
All adjustment Entries,
Reconciliation, etc.

Jan-2020

- Jan-
2021

- **Accounts**
Balaji Golden Transport co.
Daily Accounting,
Party Ledger monitoring,
All adjustment Entries,
Reconciliation,
Cash Handling,
online Net banking,
NEFT to parties. Etc.

May-

2019 -

Dec-2019

- **Accounts Officer**
Saj food products pvt ltd
Oracle software handle
Tds GST entry in software
Outgoing courier Dispatch details
Purchase Entry
Reconciliation

Jan 2016

- April-
2019

- **Account Assistant**
Shree Sawaram Agarbatti Bhandar/ Shree Jalaram Agarbatti Bhandar
Purchase Entry,
sales entry,

stock checking,
daily mails,
daily Accounting,
Reconciliation,
Ledgers checking etc.

Aug-2012
- April-
2014

- **Account Assistant Cum Store keeper**
Patalganga Minerals Pvt Ltd
Petty cash handling
Stock maintaining and checking
Daily Dispatchs
Banking work
Back office work

EDUCATION

2015-17

- **MBA-Finance**
JRN Rajasthan Vidyapeeth
71 %

2008-
2010

- **MCM**
Nagpur University
74 %

2004-
2007

- **B. Com**
Nagpur University
46 %

2004

- **HSSC/12th Commerce**
Maharashtra State Board-Pune
45 %

2002

- **SSC/10th Class**
Maharashtra State Board-Pune
57.40 %

SKILLS

Tally prime software handle. Other
Accounting Software also handle.
Microsoft Word /Microsoft Excel
handle. Reply Daily Mails as per
requirement. Handle other back
office work. Maintain proper filling.

80%

PROJECTS

- **Sunflag Iron & Steel Ltd. -Bhandara**
Large unit of making iron & steel in India with better quantity of product.
- **Raymond Ltd- Chhindwara (MP)**
Large unit of manufacturing textile & clowths with best quality.
- **Crompton Greaves Ltd - Goa**
Brand and quality of Crompton fans and electronic products manufacturing unit in Goa reason.

INTERESTS

- Playing outdoor games.
- Reading Newspaper Books.
- Travelling New please.
- Social work
- Planting Trees.

LANGUAGES

- English- Read/Write/Speak Marathi-Read/Write/Speak Hindi-Read/Write/Speak

PERSONAL DETAILS

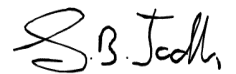
- Date of Birth : 03 December 1986
- Marital Status : Single
- Nationality : Indian
- Religion : Hindu/OBC
- Passport : No
- Gender : Male
- Driving Licence : Yes
- Place : Nagpur

DECLARATION

- I hereby declare that all information given above is true at my best knowledge.

PERSONAL STRENGTH

- Effective team work and commitment towards work with dedication and honesty.



SANDEEP JODH